

# SmartFind Express



# SmartFindExpress

- Automates the process of teacher absence reporting & substitute selection
- Substitutes Must Call and Register
- System can be accessed 24 hours a day
  1. Call SmartFind Phone: **754-212-8164**
  2. SmartFind Calls you
  3. Internet <https://broward.eschoolsolutions.com>

NOTE: Google Chrome is the preferred browser
- Teachers have the ability to prearrange substitutes

# Call SmartFind by Phone

**You Call SmartFind . . .**

**Enter your Access ID and PIN . . .**

You are able to:

- Review or Cancel Assignments
- Hear Available Jobs
- Change Callback Number
- Review/Modify Do Not Call Times
- Review/Modify Unavailability Dates
- Review/Modify Daily Availability
- Change PIN or Re-record name



# Access SmartFind via Internet

<https://broward.eschoolsolutions.com>

**You must call first to register**  
Instructions available on-line

Welcome to the Broward County SFE System. Providing internet access to the Substitute Employee Management System

SmartFind Express: 754-212-8164  
Web Address <https://broward.eschoolsolutions.com>

LINK: [Substitute Teacher Webpage](#)  
[Update your locations](#)



User ID  
 Password

[Trouble signing in?](#)


**Access ID Or Pers. #**  
**6 digit Pin #**

# Internet

Home Schedule Available Jobs Review Assignments February 4, 2020, 1:00 PM

Home

Welcome P **Your Name**

 SmartFindExpress Mobile  
Send Mobile Registration Email

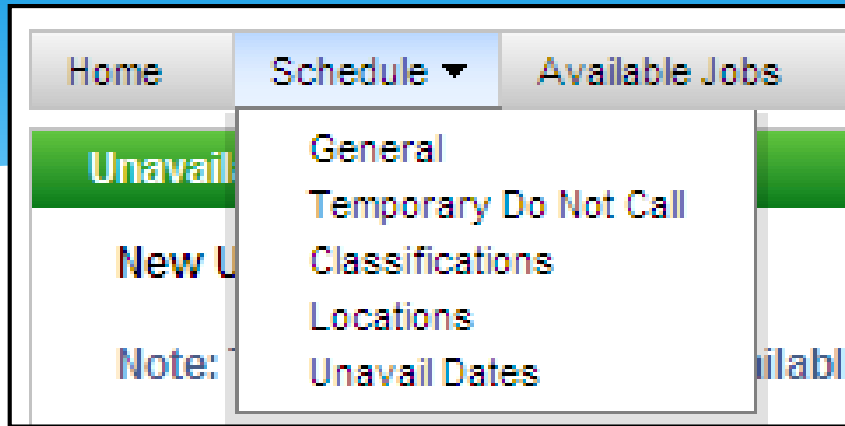
SmartFind Express: 754-212-8164  
Web Address <https://broward.eschoolsolutions.com>

**LINK: [Substitute Teacher Webpage](#)**  
**Update your locations**

Profile Help Sign Out

- Information
- Update Email
- Change Password

# Internet - Schedule



You may change your  
**Daily Availability**  
as often as needed

## General

Update specific days you are available  
Set days when you do not want a call

## Temporary Do Not Call

Update "Do Not Call Until"

## Classifications

Set specific subjects you ONLY want to receive assignments for

## Locations

Set specific schools you only want to receive assignments from

## Unavail Dates

Set specific date(s) you are unavailable to work

# Internet - Schedule

Home **Schedule** Available Jobs Review Assignments

Substitute Schedule

New

## Schedule List

Delete?	Day	Type	Times
<input type="checkbox"/>	Monday	Available	All Day
<input type="checkbox"/>	Tuesday	Available	All Day
<input type="checkbox"/>	Wednesday	Available	All Day
<input type="checkbox"/>	Thursday	Available	All Day
<input type="checkbox"/>	Friday	Available	All Day

Delete

Specific days  
you will be  
unavailable

You may change your  
**Daily Availability**  
as often as needed.

Home Schedule Available Jobs Review Assignments

Substitute Schedule

New Schedule

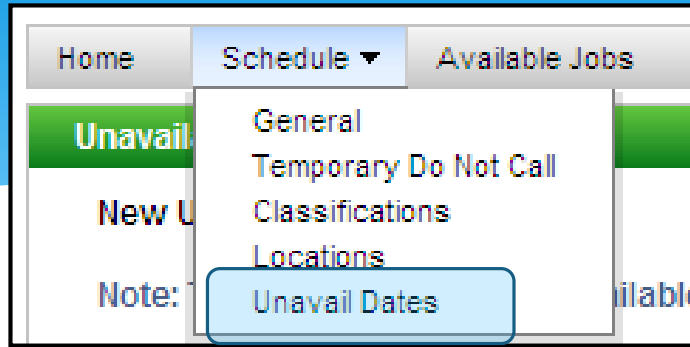
\* Sun Mon Tue Wed Thu Fri Sat

Available for assignments:  - or -    
(HH:MM AM) (HH:MM AM)

The system will NOT call:  - or -    
(HH:MM AM) (HH:MM AM)

Save Return To List

# Internet - Unavail Dates



Specific dates  
you will be  
unavailable.

### Unavailable Dates

**New Unavailable Date**

Note: Times apply to every unavailable day in the date range.

\* Date Range      \* Time

Start:        - or -  All Day  
(MM/DD/YYYY)      (HH:MM AM)

End:         
(MM/DD/YYYY)      (HH:MM AM)

Call for future assignments

[Save](#) [Return To List](#)

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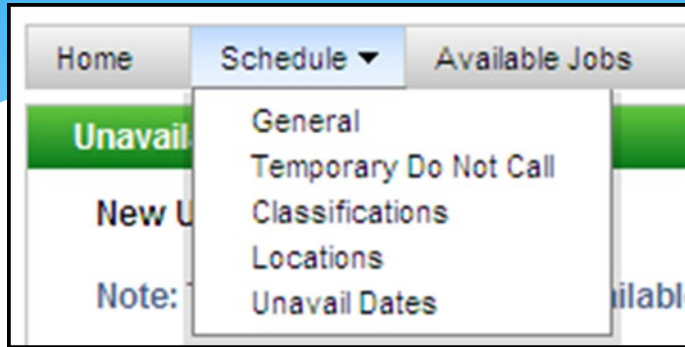
**Unavailable Date List**

Delete?	Start Date	End Date	Start/End Time
<input type="checkbox"/>	<a href="#">11/02/2017</a>	11/22/2017	All Day
<input type="checkbox"/>	<a href="#">01/10/2018</a>	01/31/2018	All Day

[Delete](#)



# Temporary Do Not Call



Home Schedule Available Jobs Review Assignments February 4, 2020, 1:04 PM


Profile

Personal Information

Name: Patricia Messingschlager Status: Registered

Email: Current: msbobb@aol.com  
New Email:   
Confirm Email:

Password (PIN) Current:   
New Password: Numeric up to 9 digits  
Confirm Password:

Address:   
APT 4  
FT LAUDERDALE FL 33315

Contact Information

Call Back Number:  Do Not Call Until:  (hh:mm am)  
Note: Enter a time that is up to 24 hours from now. If a time is not entered, you will be called during regular calling periods.

Block phone calls from SmartFind Express  
Note: you will not receive any calls from SmartFind until the parameter is turned back OFF

SMS Text Notifications

I would like to receive SMS notifications from SmartFind Express

Mobile Phone #:  Mobile Provider:

By signing up to receive text message alerts from the SmartFind Express System you are voluntarily providing your cell phone number and provider, you hereby agree to receive text messages from the SmartFind Express System even if charged under your phone plan for these alerts. You acknowledge standard text messaging rates may apply to your receipt of these alerts and you agree to be responsible for any such charges. The transmission and receipt of mobile messages are not guaranteed as such depend upon the act and technology of 3rd party. You acknowledge we are not liable for delayed or undelivered messages.

Save

# Internet - Searching for Jobs

Enter a range of dates you want to search for available jobs.

Home Schedule **Available Jobs** Review Assignments

Home  
Sub  
Pr  
Av  
Re

Available Jobs

(mm/dd/yyyy) (mm/dd/yyyy)

\* Search From: 08/07/2006 \* To: 08/31/2006

Search

Action	Start Date/Time	Location	Employee in for	Instructions
	End Date/Time	Classification	Work Days	Is Requested
<a href="#">Details</a>	08/07/2006 07:30 AM	HALLANDALE ELEM 80034055	OLIVA, MARTINA 71529	None
	08/07/2006 03:00 PM	3RD GRADE	Mon	No
<a href="#">Details</a>	08/07/2006 07:30 AM	LAKE FOREST ELEM 80035519	Vacancy	None
	08/07/2006 03:00 PM	AUTISTIC	Mon	No
<a href="#">Details</a>	08/09/2006 07:10 AM	PARKWAY MS 80039642	LEVINE, STEVE	None
	08/10/2006 02:40 PM	PERF ARTS (DRAMA,DAN	Wed Thu	No
<a href="#">Details</a>	08/18/2006 07:15 AM	HOLLYWOOD HILLS HS 80033744	SAHAGIAN, SARA ANN	None
	08/18/2006 02:45 PM	MATH	Fri	No

System will only show you jobs available at locations you have selected.

# Internet -Review Assignments

**Review Assignments**

Display Format:  List  Calendar

Search From:  To:  **List View**

Job Number:  Note: Search by job number will not use the date range

**Search**

Job #	Start Date/Time End Date/Time	Location Classification	Employee in for Work Days
3613768 <b>Canceled</b>	11/02/2017 07:10 AM 11/02/2017 02:40 PM	ANDERSON BOYD H HS 80152031 TEACHER-RESEARCH/CRITICAL THINKING HIGH	Vacancy Thu
3624738 <b>Canceled</b>	11/02/2017 07:20 AM 11/03/2017 02:50 PM	MONARCH HS 80152048 ROVER SUBSTITUTE	Vacancy Thu Fri
<u>3624846</u>	11/02/2017 07:40 AM 11/02/2017 12:40 PM	DILLARD HS 80152039 TEACHER-READING HIGH	BILLINGS, BASIL Thu
<u>3567949</u>	11/16/2017 07:45 AM 11/16/2017 03:15 PM	NORTH SIDE ELEM 80144850 TEACHER-GRADE 5	ALLETTE, GRACE Thu
<u>3609591</u>	11/17/2017 07:30 AM 11/17/2017 02:30 PM	CROISSANT PARK ELEM 80144852 TEACHER-GRADE 4	Vacancy Fri

Enter a range of dates you want to search.  
You can view past, present or future dates.

**Review Assignments**

Display Format:  List  Calendar

Search From:  To:  **Calendar View**

Job Number:  Note: Search by job number will not use the date range

**Search**

< Prev Month      November 2017      Next Month >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 <u>3624738</u> 07:20 AM - 02:50 PM	2 <u>3624846</u> 07:40 AM - 12:40 PM	3 Avail All Day	4
5	6 Avail All Day	7 Avail All Day	8 Avail All Day	9 Avail All Day	10 Avail All Day	11
12	13 Avail All Day	14 Avail All Day	15 Avail All Day	16 <u>3567949</u> 07:45 AM - 03:15 PM	17 <u>3609591</u> 07:30 AM - 02:30 PM	18
19	20 Avail All Day	21 Avail All Day	22 Avail All Day	23 Avail All Day	24 Avail All Day	25
26	27 Avail All Day	28 Avail All Day	29 Avail All Day	30 Avail All Day		